



Position: Conservation Coordinator

Department: Conservation

Reports to: Director of Conservation Programs

Description: Assists with variety of Brevard Zoo's conservation activities both onsite and offsite. Serve as liaison with government wildlife agencies and other conservation organizations.

Responsibilities:

- Support for existing local conservation programs (sustainability, beach mice, pollinators, oyster and mangrove restoration, diamondback terrapins, sea turtles and others). Office work: 80%; field work: 20%.
- Support for onsite conservation programs and associated tasks
- Interdepartmental coordination in planning, leading or assisting with conservation and other Zoo-related programs
- Communicate goals and objectives of the zoo through public speaking with our partners and the community
- Prepare and submit required reports for partners following established timeline
- Manage basic budgets for specific programs
- Collaborate with existing project partners and establish new partnerships
- Provide and oversee animal husbandry as part of conservation captive breeding program
- Provide materials and support for Women of the Wild program, as needed
- Organize, train and lead teams of volunteers and maintain communication regarding conservation projects

Position requirements: Brevard Zoo, a 501(c)(3) nonprofit, is seeking an energetic and highly motivated individual with experience in coordinating public programs, leading strategic outreach efforts, and building strong, lasting relationships with community partners.

- Bachelor's degree in a related field (biology, wildlife conservation, sustainability, etc.)
- Two years of field work experience preferred
- Strong background showing strategic planning and partnership building
- Background and strong passion for wildlife, nature, conservation, and sustainability
- Knowledge of Florida's flora, fauna and ecosystems preferred
- A positive, flexible, proactive attitude

- Strong ability to take initiative, work well independently, and as part of a team
- Must be able to work as an integral part of the Zoo team and communicate effectively with co-workers, supervisors and guests
- Ability to multi-task, work in groups and lead a diverse team of people including volunteers and community members
- Strong interpersonal, written and oral communication skills
- Strong organizational skills and attention to detail
- Computer competency with Microsoft and Adobe programs
- Flexible schedule and willing to work occasional early mornings, nights, weekends and holidays
- Ability to work outside in the Florida environment for long periods of time
- Experience in informal science interpretation preferred
- Experience with grant writing and reporting preferred
- Must have valid driver's license and safe driving record
- Ability to lift 50 lbs.